



## Board Governance Policy Manual

**POLICY CATEGORY: BOARD-PRESIDENT RELATIONSHIP    POLICY NUMBER: C01**

**POLICY TITLE: DELEGATION TO THE PRESIDENT    EFFECTIVE: JAN.10/07**

**REFERENCE (MOTION): 387.O.6 (EST. OCT. 2005)**

### BACKGROUND

The Board of Governors has authority over the organization and accountability for the organization on behalf of the citizens of Ontario. All of the accountability to meet Board expectations is charged to the President. Consequently, it is essential that the Board delegate to this position all the authority that such extensive accountability deserves. The Outcomes policies established by the Board identify the organizational outcomes that the President is expected to achieve. The Executive Limitations policies limit the practices, methods, conduct and other means employed to meet these expectations. This policy outlines specific responsibilities delegated to the President within the context of these policies.

### POLICY STATEMENTS

1. The President will provide leadership to, and be accountable for, the implementation of the College's Strategic Plan(s) as approved by the Board.
2. The President will put into effect all policies, by-laws and procedures established by the Board.
3. The President is responsible to the Board for all phases of the operation, administration, supervision, maintenance and promotion of the College.
4. During an emergency or crisis, whatever its nature, the President will provide leadership to, and be accountable for, the implementation of an organized emergency response to ensure the safety and protection of students, staff, faculty, volunteers and any members of the community on College premises affected by the emergency situation, to contain the damage incurred, and to facilitate the recovery and restoration of operations as soon as possible.
5. The President at all times will act in the best interests of the College in securing and promoting its educational, community, administrative and financial objectives.

6. The President will advise and assist the Board in the development, promotion and implementation of sound policies and objectives for the advancement and development of the College.
7. The President will develop and monitor College policies, procedures and practices related to the recruitment, hiring, supervision, instruction and discipline of College employees within the framework of applicable collective agreements, and, for employees not covered by collective agreements, subject to the terms and conditions of employment set from time to time by the Board.
8. The President will discharge such duties and responsibilities as may be assigned from time to time by the Board including but not limited to:
  - a) Monitoring and making recommendations to the Board regarding improvement of the quality of employment at the College;
  - b) Providing input and recommendations to the Board to improve the relationships between the College and Unions; and
  - c) Advancement of the College through various fundraising activities, including the recognition of donors or corporate partners through the naming of College assets.
9. During the term of appointment, the President will undertake to fully and faithfully discharge the duties and responsibilities of the position to a high standard of professional competence.
10. The President will devote the entirety of the President's time, effort and attention to the business and well-being of the College, without any actual, potential or perceived conflict of interest. Without limitation, the President:
  - a) Will not engage in any other position for gain or accept any office or position of business that might interfere with the business and well-being of the College, except with prior written consent of the Board; and
  - b) Will comply with the provisions of all applicable legislation that governs Ontario Colleges.

## **MONITORING**

As part of its annual review process, the Board will review the relationship with the President and the policies governing that relationship. The Board may choose to change its "Outcomes" and "Executive Limitations" policies, thereby altering the boundary between Board and President, and changing the range of reasonable interpretation open to the President.

## **POLICY REVIEW DATE:**

Next Review – 2018/2019